

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 1, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:07 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

President Fox shared the Board had met with the Principals prior to this meeting and reported no action was taken.

2. District Mission

President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Fox invited Girl Scout Troop #5350, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Fox presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight: Technology Department

Bernard Yeo, Director of Technology, highlighted the current technology projects. The projects included the replacement of 1:1 digital learning iPad; the implementation of PowerSchool online registration; and a District mobile communication app.

Director Yeo shared the Technology department provisioned and processed over 7,500 iPads, student accounts, emails, and Apple IDs. He noted the teacher iPads were deployed by August 1; and the student iPads by the third week of school. Director Yeo shared there were over 1,000 online student registration submissions.

Director Yeo explained the District is currently working on a communication application with the ability to improve communication, provide instant push notification, increase parent engagement, integrate with existing systems, and the ability to customize the design. He shared the next steps for the District app include the completion of research, vendor selection, and Board of Education approval. He explained preparation for the 2019-20 school year included update PowerSchool parent contact and working with teacher leadership and teachers on website migration.

Member Burns inquired how many staff members the department had gained since going to a 1:1 iPad initiative. Director Yeo shared there have been no recent additions to the department. The Board expressed their gratitude, and commended, Mr. Yeo and the technology department for their hard work.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There was no public communication.

D. CONSENT ITEMS

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Acceptance of Donations, Grants, and Bequests
- 2.3. Approval/Ratification of General Services Agreements
- 2.4. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Adoption of Proclamation for National School Lunch Week
- 2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.8. Authorization to Replace Central Kitchen Freezer
- 2.9. Authorization to Remove/Dispose of Surplus Relocatable Classrooms at Chet F. Harritt School
- 3.1. Approval of Services Contract Between Santee School District and San Diego County Office of Education (SDCOE) Regarding Participation in the CREEC Grant
- 4.1. Personnel, Regular
- 4.2. Approval of Influenza Vaccine Administration Program
- 4.3. Approval of New Driver/Office Assistant Job Description
- 4.4. Approval of Short-Term Positions

Member Ryan moved approval of Consent Items.

<i>Motion:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Human Resource/Pupil Services

1.1. Granting Tenure to Eligible Certificated Employees

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, mentioned he was bringing forth 18 certificated staff members, who have been with the District two or more years and demonstrated quality instructional service, for the Board's consideration to grant them tenure. He shared their supervisors were present to introduce and say a few words about the employees. Member El-Hajj moved approval.

Name	School Site
Hensley, Emily	Cajon Park
Medina, Brianna	Cajon Park
Millman, Stephanie	Cajon Park
Rauscher, Julia	Cajon Park
Carpenter, Kelly	Carlton Hills
Asahara, Erin	Carlton Oaks
Calvert, Katrina	Carlton Oaks
Costa, Kristie	Carlton Oaks
Janisch, Rebecca	Carlton Oaks
Hart, Michelle	Pepper Drive
Wray, Jill	Pepper Drive
Gianola, Paul	PRIDE Academy
Enslow, Erin	Rio Seco
Gormican, Ashley	Rio Seco
Pickell, Suzanne	Special Education
Babbush, Lauren	Sycamore Canyon
Mallard, Hannah	Sycamore Canyon
Williams, Ashley	Sycamore Canyon

On behalf of the Board, President Fox congratulated the newly tenured employees and mentioned the Board would be taking a few minutes to celebrate their accomplishment.

Motion: El-Hajj **Fox** Aye **Levens-Craig** Aye
Second: Levens-Craig **Burns** Aye **El-Hajj** Aye
Vote: 5-0 **Ryan** Aye

Superintendent's Office

2.1. Approval of Appointment of Members to Board Advisory Committees

Superintendent Baranski presented a recommendation of applicants to the Board advisory committees for the Board's consideration. She explained the applications were reviewed and in most cases, the applicants were given their first and second choice; making sure there was equal parent and community member representation throughout the committees. Member El-Hajj moved approval.

Motion: El-Hajj **Fox** Aye **Levens-Craig** Aye
Second: Ryan **Burns** Aye **El-Hajj** Aye
Vote: 5-0 **Ryan** Aye

Business Services

3.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through August 31, and shared the District ended the month with a cash balance in the General Fund of approximately \$12 million, sufficient to pay all of the District's financial obligations for the fiscal year. He noted the Budget Revisions transactions continue to project deficit spending and declining reserve percentages over the three years of the multi-year projection. Member Burns moved approval.

Motion: Burns **Fox** Aye **Levens-Craig** Aye
Second: Ryan **Burns** Aye **El-Hajj** Aye
Vote: 5-0 **Ryan** Aye

3.2. Review of Building and Site Designs for the Chet F. Harritt Capital Improvement Program Project

Karl Christensen, Assistant Superintendent of Business Services, shared the StudioWC, Balfour Beatty, and Christina Becker, Director II of Facilities, Planning and Construction, were working diligently to get construction drawings submitted to Division of State Architecture for the Chet F. Harritt building project by the middle of the month. He explained the plans were being presented for the Board's review in preparation for the informational meeting on October 22. Mr. Christensen shared StudioWC is meeting with the Principals of Chet F. Harritt, PRIDE, and Sycamore Canyon schools to discuss color schemes for the planned buildings in late October. He noted that in addition to going over the designs for Chet F. Harritt, Administration was seeking direction on the Board's desired level of involvement in the discussion of colors.

Rebecca Ibarra, from StudioWC, provided an overview of the building and site designs in preparation for the informational meeting on October 22. Ms. Ibarra shared drawings of the front/back aerial views, exterior close up views, maker space courtyard, the science courtyard; and interior views of the library and science classroom, and classroom addition floor plans. Ms. Ibarra shared a timeline of the project that included submittal of plans to DSA by October 18; and the construction period being February 2020-February 2021.

The Board asked that they use colors that have worked in the past, that are easily maintained, and will not go out of style quickly. The Board asked that the sites select a few samples and their choices be presented to the Board for review and approval.

The Board discussed the structure for the October 22 meeting and asked that the drawings be more detailed (depicting walkways, fencing, view of surrounding streets, parking, etc.) to allow the community members in attendance to have a more illustrated portrayal of the new buildings and surrounding areas.

F. BOARD POLICIES AND BYLAWS

President Fox presented new Board Policies 3230 and 3260 as second readings and request for approval. With one motion, Member Burns moved approval of Items 1.1. and 1.2. President Fox noted, Item 1.3. was the first reading of Board Bylaw 9012.

1.1. Second Reading: New Board Policy 3230, Federal Funds

<i>Motion:</i>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

1.2. Second Reading: New Board Policy 3260, Fees and Charges

<i>Motion:</i>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

1.3. First Reading: New Board Bylaw 9012, Board Member Electronic Communications

New Board Bylaw 9012, Board Member Electronic Communications, was presented as a first reading.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, noted the six-week mark into the school year had been met; she expressed her gratitude towards the Technology Department for their support with the new iPads and applications; and recognized the teachers' hard work with the implementation of the social studies program, NGI instruction, NGSS, and guided reading in grades K-3.

Mrs. Hirahara shared that at the last Board meeting, the District's (prior year) CAASP scores, plan for improvement of this year's test scores, and next steps were presented. She mentioned the presentation noted that the District would continue to learn from data; applying learning and

curriculum instructional planning; design intervention systems to improve student learning in literacy and mathematics; use intervention supplemental materials; professional learning; impact teams; guided reading; CGI; GLAD training. Mrs. Hirahara noted the majority of the responsibility fell on the teachers. She shared that in addition to training and data analysis, and new curriculum, the pressure to improve test scores added more to the teachers' heavy workload.

Mrs. Hirahara shared the need for time to do the work. She explained that not only are the teachers attending the trainings, processing and applying the learning, but also spending time writing lesson plans, and missing instructional time for students; which adds additional stress. Mrs. Hirahara noted that it seemed the next steps were the teachers' next steps. She shared that it was stated that the District did not meet their goal last year and wondered what the Board was doing to help meet the goals. Mrs. Hirahara asked if they had surveyed teachers to find out what they need the most and/or made any changes that affect the classroom environment; or even asked teachers.

Member Burns explained he was under the impression that this time would be used by the Association President to communicate needs on behalf of all the teachers; and shared feeling like Mrs. Hirahara's statement to the Board was unfair as they have had opportunity for this dialogue at every Board meeting. Mrs. Hirahara asked if she should survey the teachers to obtain their perspective of what they feel they need to increase test scores; and explained she was not at every school site like the Principals, and shared having other duties in addition to being Association President.

Member Burns reiterated it was his understanding this time would be used for communicating those needs with the Board. He mentioned understanding she had other roles but noted she was the President of the Association and she spoke on behalf of all teachers; and asked that if she felt there were resources that were needed, this was the time to communicate with the Board.

Mrs. Hirahara shared she has brought up some concerns (i.e. behavior issues, counseling needs, etc.) during this time. She noted having worked on improving those situations with individual teachers at the site- and District-level; and complimented and expressed her gratitude for the additional counseling services. She mentioned feeling more work needed to be done to improve classrooms and some of those issues the teachers can not improve; in addition to all of the other things that are being expected of them.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski mentioned that at the last meeting, it was asked what the cost would be to eliminate combination classes throughout the District. She explained the cost would vary from year to year. Superintendent Baranski noted there are currently 26 combination classrooms, and using enrollment from two weeks ago, there would be a need for an additional 17 teachers at a cost of \$1.4 million (using range 3, step 9 of the certificated salary schedule; approximately \$86,000 per teacher). She explained because enrollment by grade fluctuates, some of the intermediate and junior high classes would be smaller than the primary classes. Dr. Baranski noted three (3) combination classes were eliminated for this school year. Member Burns inquired if any teachers were reduced because of the elimination of the three combination classes. Superintendent Baranski clarified only the combination classes were eliminated and the District added three additional teachers.

Superintendent Baranski shared their meeting with the Principals had gone well and felt all did a great job in articulating their site goals. She shared their next meeting would be until the spring and asked if there was any follow-up to their meeting and/or desire to meet with them again prior to the spring. Superintendent Baranski noted the Board would meet with the Vice Principals in November.

Superintendent Baranski mentioned that as a follow-up to the approval of the Board Advisory Committee members, each Board member had received a copy of assignments and meeting calendar for reference.

I. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
- Case #'s: 37-2018-00029574-CU-OE-CTL and 37-2017-00051097-CU-PO-CTL

2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:40 p.m.

K. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:35 p.m., and reported a it was moved by Member Burns, seconded by Member El-Hajj, to reach a settlement in Case #'s: 37-2018-00029574-CU-OE-CTL. The agreement involved a release of potential District liability.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

L. ADJOURNMENT

With no further business, the regular meeting of October 1, 2019 was adjourned at 10:35 p.m.


Barbara Ryan, Clerk


Dr. Kristin Baranski, Secretary